

**ANNUAL QUALITY ASSURANCE REPORT (AQAR)**  
of  
**INTERNAL QUALITY ASSURANCE CELL**  
**(IQAC)**  
**2011-12**

<b>INDEX OF CONTENTS</b>		
<b>Sr. No.</b>	<b>Contents</b>	<b>Page No.</b>
1.	General Profile	
2.	Academic and Research Outputs	
3.	IQAC (Internal Quality Assurance Cell) Activities	
4.	Student Mentoring and Support System	
5.	Governance and Innovations	
6.	List of IQAC Members	

## GENERAL PROFILE

<b>1. Details of Institution</b>	
Name of Institution	<b>DAV College Jalandhar</b>
Year of establishment of the Institution	<b>1918</b>
AddressLine1	<b>Mahatma Hans Raj Road</b>
AddressLine2	
City/Town	<b>Jalandhar</b>
State	<b>Punjab</b>
Postal Code	<b>144 008</b>
Email Address	<b>principal@davjalandhar.com</b>

<b>2. NAAC Accreditation / Reaccreditation Details</b>	
Year of Accreditation/ Reaccreditation	<b>March 22, 2001</b>
Current Grade	<b>Four State Level</b>
CGPA	<b>(Score) 70-75</b>

<b>3. Institutional Status</b>	<b>Affiliated College</b>
--------------------------------	---------------------------

<b>4. Contact Person Details</b>	
Name of Head of Institution	<b>Dr. B. B. Sharma</b>
Contact Phone	<b>0181-2255641, 42, 43</b>
Email	<b><a href="mailto:principal@davjalandhar.com">principal@davjalandhar.com</a></b>
Website URL	<b><a href="http://www.davjalandhar.com">www.davjalandhar.com</a></b>
Name of IQAC Co-ordinator	<b>Ravi Manuja</b>
E-mails	<b><a href="mailto:manujaravi@yahoo.co.in">manujaravi@yahoo.co.in</a></b>

## SECTION — I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

<b>5. Number of academic programmes existing ( Enter a number; 0 for nil)</b>	
Undergraduate (BA/B.Sc./B.Com etc.)	<b>13</b>
Post Graduate (MA/M.Sc./M.Com etc.)	<b>14</b>
Research Programmes (M.Phil/PhD)	<b>0</b>
Certificate Programmes	<b>05</b>
Professional Programmes	<b>0</b>
(B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc.)	<b>0</b>
Other value added programmes	<b>0</b>
Any other programme offered (Specify)	<b>Diplomas - 02</b>

<b>6. Details on Programme Development ( Enter a number; 0 for nil)</b>	
New programmes added during the year	<b>0</b>
New programs designed	<b>02</b>
Programs under revision	<b>0</b>
Interdepartmental collaborative programmes	<b>13</b>
Inter institutional collaborative programmes	<b>0</b>
Number of review committee recommendations implemented (Total)	<b>04</b>
Number of NAAC peer team recommendations implemented	<b>04</b>
Number of UGC/any other expert committee recommendations implemented	<b>04</b>
Number of review committee recommendation under implementation	<b>02</b>
Number of NAAC peer team recommendations under implementation	<b>01</b>
Number of UGC/ any other expert committee recommendations under implementation	<b>01</b>

<b>7. Faculty Details ( Enter a number; 0 for nil)</b>	
Total faculty strength required as per norms for all programmes	<b>244</b>
Total faculty on rolls	<b>244</b>
Faculty added during the year	<b>02</b>

Faculty positions vacant	<b>0</b>
Faculty left during the year	<b>02</b>
Total number of visiting faculty	<b>0</b>
Total number of guest faculty	<b>0</b>

<b>8. Qualification of Faculty</b>	
Ph.D and above	<b>44</b>
M. Phil.	<b>68</b>
Masters	<b>128</b>
Any other (specify)	<b>01 .tech., 1 BE, 02 M. Lib.</b>

<b>9. Faculty qualification improvement</b>	
Ph.D awarded to existing faculty	<b>4</b>
M.Phil awarded to existing faculty	<b>0</b>
Any other degree awarded to existing faculty	<b>2</b>

<b>10. Administrative Staff Details ( Enter a number; 0 for nil)</b>	
Administrative staff (total sanctioned)	<b>151</b>
Administrative staff (Actual strength)	<b>151</b>
Added during the year of reporting	<b>05</b>
Left during the year	<b>05</b>
Number of posts vacant	<b>00</b>

<b>11. Technical support Staff Details (Enter a number; 0 for Nil)</b>	
Technical Support Staff (Total sanctioned strength)	<b>57</b>
Technical Support Staff (Actual strength)	<b>57</b>
Added during the year	<b>11</b>
Left during the year	<b>11</b>
Number of posts vacant	<b>0</b>

**SECTION – II**  
**IQAC (Internal Quality Assurance Cell ) Activities**

<b>12. Establishment details</b>	
Year of establishment of IQAC	<b>19. 12 .2003</b>

<b>13. Composition of IQAC ( Enter a number; 0 for nil)</b>	
Number of IQAC members	<b>25</b>
Number of Alumni in IQAC	<b>2</b>
Number of Students in IQAC	<b>2</b>
Number of Faculty in IQAC	<b>15</b>
Number of Administrative Staff in IQAC	<b>2</b>
Number of Technical Staff in IQAC	<b>0</b>
Number of Management Representatives	<b>1</b>
Number of External experts in IQAC	<b>0</b>
Number of any other stakeholder and community representatives	<b>2</b>

<b>14. IQAC Meetings</b>	
Number of IQAC meetings held during the year	<b>04</b>

15. Whether Calendar of activities of IQAC formulated for the academic year	<b>Yes</b>
---	------------

<b>16. IQAC Plans for Development (Enter a number; 0 for nil)</b>	
Number of academic programmes proposed	<b>2</b>
Number of value added programmes proposed	<b>2</b>
Number of skill oriented programmes proposed	<b>1</b>
Number of faculty competency and development programmes proposed	<b>4</b>
Number of other staff development programmes proposed	<b>2</b>
Number of student mentoring programmes proposed	<b>8</b>
Number of co-curricular activities proposed	<b>25</b>
Number of inter departmental cooperative schemes proposed	<b>03</b>

Number of community extension programmes proposed	<b>09</b>
Any other programmes proposed (Specify)	<b>Inter-Institutional Collaborative Programmes</b>

<b>17. IQAC Plans for development &amp; implementations (Enter a number; 0 for nil)</b>	
Number of academic programmes implemented	<b>0</b>
Number of value added programmes implemented	<b>0</b>
Number of skill oriented programmes implemented	<b>0</b>
Number of faculty competency and development programmes implemented	<b>2</b>
Number of other staff development programmes implemented	<b>1</b>
Number of student mentoring programmes implemented	<b>6</b>
Number of co-curricular activities implemented	<b>20</b>
Number of inter departmental cooperative programs implemented	<b>02</b>
Number of community extension programmes implemented	<b>07</b>
Any other programmes suggested that are implemented (Specify)	<b>0</b>

<b>18. IQAC Plans for development &amp; implementations (Enter a number; 0 for nil)</b>	
Number of seminars/ conferences/ workshops organized by IQAC within the institution	<b>2</b>
Number of participants from the institution	<b>266</b>
Number of participants from outside	<b>26</b>
Number of external experts invited	<b>5</b>
Number of external conferences/seminars/ workshops on institutional quality attended	<b>0</b>
Number of events conducted with IQACs of other institutions as collaborative programs	<b>0</b>

<b>19. Did IQAC receive any funding from UGC during the year?</b>	
Yes	
No	√

<b>20. If the response to Qn. 19 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)</b>	
Amount Received from UGC	0
Amount Received from any other source including the college management	0

<b>21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)</b>
<ul style="list-style-type: none"> <li>• Academic Audit</li> <li>• Faculty Improvement Programmes</li> <li>• Examination Restructuring</li> </ul>

**SECTION – III**  
**Academic and Research Output**

<b>22. Academic Programmes</b>	
Number of new academic programs developed or designed by faculty	<b>0</b>
Number of faculty members involved in curriculum restructuring/revision/syllabus development	<b>20</b>
Number of programs in which evaluation process reformation taken up and implemented	<b>0</b>
Number of active teaching days during the current academic year	<b>160</b>
Average percentage of attendance of students	<b>77%</b>
Percentage of classes engaged by guest faculty and temporary teachers	<b>27%</b>
Number of self-financed programmes offered	<b>11</b>
Number of aided programmes offered	<b>23</b>
Number of programmes discontinued during the year	<b>1</b>

<b>23. Whether any systematic student feedback mechanism is in place?</b>	
Yes	√
No	

<b>24. Feedback Details (If answer to Question 23 is Yes)</b>	
Percentage of courses where student feedback is taken	100%

<b>25. Is feedback for improvement provided to the faculty?</b>	
Yes	√
No	

<b>26. Faculty Research, Projects, and Publication details for the year</b>	
Number of major research projects undertaken during the year	0
Number of minor research projects	5



undertaken during the year	
Number of major ongoing projects	0
Number of minor ongoing projects	5
Number of major projects completed	3
Number of minor projects completed	10
Number of major project proposals submitted for external funding	3
Number of minor project proposals submitted for external funding	2
Number of research publications in peer reviewed journals	86
Number of research publications in international peer reviewed journals	37
Number of research publications in national peer reviewed journals	49
Number of research papers accepted for publication in international peer reviewed journals	13
Number of research papers accepted for publication in national peer reviewed journals	22
Average of impact factor of publications reported	2.4
Number of books published	18
Number of edited books published	06
Number of books (single authored) published	08
Number of books (co-authored) published	04
Number of conferences attended by faculty	112
Number of international conferences attended	13
Number of national conferences attended	99
Number of papers presented in conferences	74
Number of papers presented in international conferences	11
Number of papers presented in national conferences	63
Number of conferences organized by the institution	7
Number of faculty acted as experts resource persons	14
Number of faculty acted as experts resource	6

persons international	
Number of faculty acted as experts resource persons national	14
Number of collaborations with international institutions	0
Number of collaborations with national institutions	0
Number of linkages created during the year	4
Total budget for research for current year as a percentage of total institution budget	1.5%
Amount of external research funding received in the year	9,35,000/-
Number of patents received in the year	0
Number of patents applied for in the year	0
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	7
Number of PhDs awarded during the year	4
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	21%

**SECTION – IV**  
**Student Mentoring and Support System**

<b>27. Student details and support mechanisms</b>	
The total intake of students for various courses(Sanctioned)	9345
Actual enrollment during the year	5384
Student dropout percentage during the year	1.6%
Success percentage in the final examination across the courses	93.24%
Number of academic distinctions in the final examination and percentage	56
Number of students who got admitted to institutions of national importance	NA
Number of students admitted to institutions abroad	NA
Number of students qualified in UGC NET/ SET	46
Number of students qualified GATE/ CAT/ other examination (Specify)	108

<b>28. Does student support mechanism exist for coaching for competitive examinations?</b>	
Yes	√
No	

<b>29. Student participation, if response is yes to Qn. 28</b>	
Number of students participated	465

<b>30. Does student counseling and guidance service exist?</b>	
Yes	√
No	

<b>31. Student participation, if answer to Qn. 30 is yes</b>	
Number of students participated	2250

<b>32. Career Guidance</b>	
Number of career guidance programmes organized	4
Percentage of students participated in career guidance programmes	100%

<b>33. Is there provision for campus placement?</b>	
Yes	√
No	

<b>34. If yes to Qn. 33</b>	
Number of students participated in campus selection programmes	1600
Number of students selected for placement during the year	219

<b>35. Does gender sensitization program exist?</b>	
Yes	√
No	

<b>36. If Answer is Yes to Question 35</b>	
Number of programmes organized	√

<b>37. Student activities</b>	
Number of students participated in external cultural events	<b>235</b>
Number of prizes won by students in external cultural events	<b>78</b>
Number of cultural events conducted by the institute for the students	<b>16</b>
Number of students participated in international sports and games events	<b>4</b>
Number of students participated in national level sports and games events	<b>7</b>
Number of students participated in state level sports and games events	<b>102</b>
Number of students participated in university level sports and games events	<b>55</b>
Number of prizes won by students in international sports and games events	<b>3</b>
Number of prizes won by students in national level sports and games events	<b>5</b>

Number of prizes won by students in state levelsports and games events	<b>92</b>
Number of prizes won by students in universitylevel sports and games events	<b>20</b>
Number of sports and games events conducted bythe institute for the students	<b>22</b>

<b>38. Composition of students</b>	
Percentage of Scheduled Caste	<b>10.2%</b>
Percentage of Scheduled Tribe	<b>0</b>
Percentage of other backward communities	<b>1.26%</b>
Percentage of women students	<b>48%</b>
Percentage of physically challenged	<b>0</b>
Percentage of rural students	<b>8.56%</b>
Percentage of urban students	<b>91.44%</b>

<b>39. Scholarships and Financial Support</b>	
Number of students availing financial support fromthe institution	<b>903</b>
Amount disbursed as financial support from theinstitution	<b>73,40,970</b>
Number of students awarded scholarship from theinstitution	<b>778</b>
Number of students received notablenational/international achievements/recognition	<b>NA</b>

<b>40. Student initiatives</b>	
Number of community upliftment programmesinitiated by students	<b>11</b>
Number of literary programmes initiated by students	<b>3</b>
Number of social action initiatives based on science / environment initiated by students	<b>8</b>
Number of student research initiatives	<b>16</b>

**SECTION — V**  
**Governance and Innovations**

<b>41. Whether perspective plan for overall developmental activities is created?</b>	
Yes	√
No	

<b>42. If the answer for Qn. 41 is yes, is the plan implemented and monitored?</b>	
Yes	√
No	

<b>43. Whether benchmarking is created for institutional quality management efforts?</b>	
Yes	√
No	

<b>44. If the answer to Question 43 is Yes, please list the benchmarking in various areas of development in bullet format</b>	
<ul style="list-style-type: none"> <li>• Continuous Internal Evaluation</li> <li>• Class Room Seminar by students</li> <li>• Student feed-back and evaluation</li> <li>• Regular Evaluation by DAVC Managing Committee, New Delhi.</li> <li>• Regular monitoring of students' attendance</li> <li>• Academic Audit</li> <li>• Academic and Co-academic expansion</li> <li>• Expansion of E-learning resources</li> <li>• Expansion of Research &amp; Consultancy</li> </ul>	

<b>45. Is a Management Information System (MIS) in place?</b>	
Yes	√
No	

<b>46. If answer to question 45 is Yes, please provide details of MIS applied to</b>	
1. Administrative procedures including finance	1. ERP System with Campus Analyser for managing student Record and Financial Data
2. Student admission	2. Online Admission Forms can be downloaded
3. Student records	3. ERP System with Campus Analyser

4. Evaluation and examination procedures	4. Examination Management through LMS
5. Research administration	5. Development in Progress
6. Others (enter the respective details corresponding to the serial numbers)	6. (i) Teachers upload assignments and study materials through website (ii) Library using OPAC and ALICE.

<b>47. Existence of learning resource management</b>	
e- database in library	√
ICT and smart class room	√
e- learning sources (e- Books, e- Journals)	√
Production of teaching modules	√
Interactive learning facilities	√

<b>48. Internal resource mobilization Kindly provide the amount contributed</b>	
Research	0
Consultancy and training	0
Student contribution	4,14,30,005
Alumni contribution	12,02,500
Well-wishers	1,35,077

<b>49. Infrastructure and welfare spending Please specify the amount</b>	
Amount spent for infrastructure development	1,04,04,644
Amount spent for student welfare	73,40,970
Amount spent for staff welfare	13,37,480

<b>50. Is delegation of authority practiced?</b>	
Yes	√
No	

<b>51. Does grievance redressal cell exist?</b>	
Faculty	√
Students	√
Staff	√

<b>52. Grievances received from faculty and resolved ( Enter a number; 0 for nil)</b>	
Number of grievances received	02
Number of grievances resolved	02

<b>53. Number of grievances received from students and resolved ( Enter a number; 0 for nil)</b>	
Number of grievances received	07
Number of grievances resolved	07

<b>54. Number of grievances received from other staff members and resolved ( Enter a number; 0 for nil)</b>	
Number of grievances received	02
Number of grievances resolved	02

<b>55. Has the institution conducted any SWOT analysis during the year?</b>	
Yes	√
No	

<b>56. The SWOT analysis was done by internal or by external agency</b>	
Internal	
External	√

<b>57. Kindly provide three identified strengths from SWOT Analysis</b>	
<ul style="list-style-type: none"> <li>• Committed and research oriented faculty</li> <li>• Strong and Supportive Management</li> <li>• Innovative, heritage, glorious past and bright future</li> </ul>	

<b>58. Kindly provide three identified weaknesses from the SWOT analysis</b>	
<ul style="list-style-type: none"> <li>• Bound by University Curriculum</li> <li>• Declining strength in Social Science courses</li> <li>• Transitional stage of semester system</li> </ul>	

<b>59. Kindly provide two opportunities identified from the SWOT analysis</b>	
<ul style="list-style-type: none"> <li>• Opening of more PG courses in Sciences – like Biotech, Botany, Computer etc.</li> <li>• Starting interdisciplinary value added courses</li> </ul>	



**60. Kindly provide two identified challenges/threats from SWOT analysis**

- To strengthen Training & Placement Cell
- To build tie-ups / collaborations with industries and institutions
- To raise the strength of Social Sciences

**61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year**

- Excellent Academic results with more than 50 university positions
- College won 10<sup>th</sup> National Youth Parliament Trophy organised by Ministry of Parliamentary Affairs, Government of India, New Delhi.
- College won 19<sup>th</sup> India Nehru SAIL Inter College Hockey Trophy.
- 3 Major and 10 Minor Research Projects completed.
- More than one crore rupees spent on maintenance and enhancement of college infrastructure.
- Rs. 21, 25,024 spent on upgradation and enrichment library.
- Enhancement in social extension activities

**62. How do you perceive the role of NAAC in the quality development of your institution**

- NAAC gives us an opportunity to discover our strengths and weaknesses.
- NAAC's recommendations improve our quality of teaching, learning and research.
- NAAC puts us on right path to move forward to achieve our goals and objectives.
- NAAC helps us to keep our records straight and updated.