

ANNUAL QUALITY ASSURANCE REPORT (AQAR)
OF
INTERNAL QUALITY ASSURANCE CELL
(IQAC)
2012-13

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GENERAL PROFILE

1. Details of Institution	
Name of Institution	DAV College Jalandhar
Year of establishment of the Institution	1918
AddressLine1	Mahatma Hans Raj Road
AddressLine2	
City/Town	Jalandhar
State	Punjab
Postal Code	144 008
Email Address	principal@davjalandhar.com

2. NAAC Accreditation / Reaccreditation Details	
Year of Accreditation/ Reaccreditation	March 22, 2001
Current Grade	Four Star Level
CGPA	(Score) 70-75

3. Institutional Status	Affiliated Permanent, College
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4. Contact Person Details	
Name of Head of Institution	Dr. B. B. Sharma
Contact Phone	0181-2255641, 42, 43
Email	principal@davjalandhar.com
Website URL	www.davjalandhar.com
Name of IQAC Co-ordinator	Ravi Manuja
E-mail	contact@davjalandhar.com

SECTION — I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)	
Undergraduate (BA/B.Sc./B.Com etc.)	13
Post Graduate (MA/M.Sc./M.Com etc.)	14
Research Programmes (M.Phil/PhD)	0
Certificate Programmes	5
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc.)	0
Other value added programmes	0
Any other programme offered (Specify)	7

6. Details on Programme Development (Enter a number; 0 for nil)	
New programmes added during the year	0
New programs designed	2
Programs under revision	0
Interdepartmental collaborative programmes	13
Inter institutional collaborative programmes	0
Number of review committee recommendations implemented (Total)	2
Number of NAAC peer team recommendations implemented	1
Number of UGC/any other expert committee recommendations implemented	2
Number of review committee recommendation under implementation	1
Number of NAAC peer team recommendations under implementation	1
Number of UGC/ any other expert committee recommendations under implementation	2

7. Faculty Details (Enter a number; 0 for nil)	
Total faculty strength required as per norms for all programmes	258
Total faculty on rolls	258
Faculty added during the year	14

Faculty positions vacant	96
Faculty left during the year	1
Total number of visiting faculty	0
Total number of guest faculty	0

8. Qualification of Faculty	
Ph.D and above	43
M. Phil.	85
Masters	140
Any other (specify)	2

9. Faculty qualification improvement	
Ph.D awarded to existing faculty	1
M.Phil awarded to existing faculty	0
Any other degree awarded to existing faculty	1

10. Administrative Staff Details (Enter a number; 0 for nil)	
Administrative staff (total sanctioned)	115
Administrative staff (Actual strength)	159
Added during the year of reporting	8
Left during the year	2
Number of posts vacant	30

11. Technical support Staff Details (Enter a number; 0 for Nil)	
Technical Support Staff (Total sanctioned strength)	59
Technical Support Staff (Actual strength)	52
Added during the year	0
Left during the year	4
Number of posts vacant	26

SECTION – II
IQAC (Internal Quality Assurance Cell) Activities

12. Establishment details	
Year of establishment of IQAC	19. 12 .2003

13. Composition of IQAC (Enter a number; 0 for nil)	
Number of IQAC members	25
Number of Alumni in IQAC	2
Number of Students in IQAC	2
Number of Faculty in IQAC	16
Number of Administrative Staff in IQAC	2
Number of Technical Staff in IQAC	0
Number of Management Representatives	1
Number of External experts in IQAC	0
Number of any other stakeholder and community representatives	2

14. IQAC Meetings	
Number of IQAC meetings held during the year	4

15. Whether Calendar of activities of IQAC formulated for the academic year	Yes
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16. IQAC Plans for Development (Enter a number; 0 for nil)	
Number of academic programmes proposed	2
Number of value added programmes proposed	4
Number of skill oriented programmes proposed	1
Number of faculty competency and development programmes proposed	2
Number of other staff development programmes proposed	2
Number of student mentoring programmes proposed	5
Number of co-curricular activities proposed	7
Number of inter departmental cooperative schemes proposed	2

Number of community extension programmes proposed	7
Any other programmes proposed (Specify)	2

17. IQAC Plans for development & implementations (Enter a number; 0 for nil)	
Number of academic programmes implemented	0
Number of value added programmes implemented	0
Number of skill oriented programmes implemented	0
Number of faculty competency and development programmes implemented	1
Number of other staff development programmes implemented	1
Number of student mentoring programmes implemented	4
Number of co-curricular activities implemented	6
Number of inter departmental cooperative programs implemented	1
Number of community extension programmes implemented	5
Any other programmes suggested that are implemented (Specify)	1

18. IQAC Plans for development & implementations (Enter a number; 0 for nil)	
Number of seminars/ conferences/ workshops organized by IQAC within the institution	1
Number of participants from the institution	235
Number of participants from outside	42
Number of external experts invited	4
Number of external conferences/seminars/ workshops on institutional quality attended	2
Number of events conducted with IQACs of other institutions as collaborative programs	0

19. Did IQAC receive any funding from UGC during the year?	
Yes	
No	√

20. If the response to Qn. 19 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)	
Amount Received from UGC	0
Amount Received from any other source including the college management	0

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)
<ul style="list-style-type: none">• Academic Audit• Faculty Improvement Programmes• Student Report Service

SECTION – III Academic and Research Output

22. Academic Programmes	
Number of new academic programs developed or designed by faculty	2
Number of faculty members involved in curriculum restructuring/revision/syllabus development	22
Number of programs in which evaluation process reformation taken up and implemented	0
Number of active teaching days during the current academic year	178
Average percentage of attendance of students	78
Percentage of classes engaged by guest faculty and temporary teachers	37
Number of self-financed programmes offered	11
Number of aided programmes offered	23
Number of programmes discontinued during the year	0

23. Whether any systematic student feedback mechanism is in place?	
Yes	√
No	

24. Feedback Details (If answer to Question 23 is Yes)	
Percentage of courses where student feedback is taken	100%

25. Is feedback for improvement provided to the faculty?	
Yes	√
No	

26. Faculty Research, Projects, and Publication details for the year	
Number of major research projects undertaken during the year	3
Number of minor research projects	0

undertaken during the year	
Number of major on-going projects	3
Number of minor on-going projects	1
Number of major projects completed	0
Number of minor projects completed	0
Number of major project proposals submitted for external funding	4
Number of minor project proposals submitted for external funding	3
Number of research publications in peer reviewed journals	98
Number of research publications in international peer reviewed journals	34
Number of research publications in national peer reviewed journals	64
Number of research papers accepted for publication in international peer reviewed journals	12
Number of research papers accepted for publication in national peer reviewed journals	37
Average of impact factor of publications reported	2
Number of books published	14
Number of edited books published	7
Number of books (single authored) published	3
Number of books (co-authored) published	4
Number of conferences attended by faculty	101
Number of international conferences attended	12
Number of national conferences attended	89
Number of papers presented in conferences	55
Number of papers presented in international conferences	12
Number of papers presented in national conferences	43
Number of conferences organized by the institution	8
Number of faculty acted as experts resource persons	13
Number of faculty acted as experts resource persons-international	5

Number of faculty acted as experts resource persons-national	8
Number of collaborations with international institutions	1
Number of collaborations with national institutions	1
Number of linkages created during the year	5
Total budget for research for current year as a percentage of total institution budget	2
Amount of external research funding received in the year	0
Number of patents received in the year	0
Number of patents applied for in the year	0
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	3
Number of PhDs awarded during the year	1
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	27

SECTION – IV
Student Mentoring and Support System

27. Student details and support mechanisms	
The total intake of students for various courses(Sanctioned)	9345
Actual enrollment during the year	5744
Student dropout percentage during the year	2
Success percentage in the final examination across the courses	96
Number of academic distinctions in the final examination and percentage	96
Number of students who got admitted to institutions of national importance	18
Number of students admitted to institutions abroad	52
Number of students qualified in UGC NET/ SET	37
Number of students qualified GATE/ CAT/ other examination (Specify)	96

28. Does student support mechanism exist for coaching for competitive examinations?	
Yes	√
No	

29. Student participation, if response is yes to Qn. 28	
Number of students participated	510

30. Does student counseling and guidance service exist?	
Yes	√
No	

31. Student participation, if answer to Qn. 30 is yes	
Number of students participated	2550

32. Career Guidance	
Number of career guidance programmes organized	4
Percentage of students participated in career guidance programmes	48

33. Is there provision for campus placement?	
Yes	√
No	

34. If yes to Qn. 33	
Number of students participated in campus selection programmes	948
Number of students selected for placement during the year	164

35. Does gender sensitization program exist?	
Yes	√
No	

36. If Answer is Yes to Question 35	
Number of programmes organized	2

37. Student activities	
Number of students participated in external cultural events	362
Number of prizes won by students in external cultural events	84
Number of cultural events conducted by the institute for the students	15
Number of students participated in international sports and games events	4
Number of students participated in national level sports and games events	12
Number of students participated in state level sports and games events	138
Number of students participated in university level sports and games events	78
Number of prizes won by students in international sports and games events	2
Number of prizes won by students in national level sports and games events	4

Number of prizes won by students in state levelsports and games events	88
Number of prizes won by students in universitylevel sports and games events	52
Number of sports and games events conducted bythe institute for the students	18

38. Composition of students	
Percentage of Scheduled Caste	11
Percentage of Scheduled Tribe	0
Percentage of other backward communities	2
Percentage of women students	52
Percentage of physically challenged	0
Percentage of rural students	9
Percentage of urban students	91

39. Scholarships and Financial Support	
Number of students availing financial support fromthe institution	1102
Amount disbursed as financial support from theinstitution	8960852
Number of students awarded scholarship from theinstitution	767
Number of students received notablenational/international achievements/recognition	4

40. Student initiatives	
Number of community upliftment programmesinitiated by students	8
Number of literary programmes initiated by students	2
Number of social action initiatives based on science / environment initiated by students	6
Number of student research initiatives	15

SECTION — V
Governance and Innovations

41. Whether perspective plan for overall developmental activities is created?	
Yes	√
No	

42. If the answer for Qn. 41 is yes, is the plan implemented and monitored?	
Yes	√
No	

43. Whether benchmarking is created for institutional quality management efforts?	
Yes	√
No	

44. If the answer to Question 43 is Yes, please list the benchmarking in various areas of development in bullet format	
<ul style="list-style-type: none"> • Continuous Internal Evaluation • Regular submission of Progress Report by the Teachers. • Student Report Service • Student feed-back and evaluation • Regular Evaluation by DAVCollege Managing Committee, New Delhi. • Regular monitoring of students' attendance • Academic Audit • Academic and Co-academic expansion • Expansion of ICT facilities • Expansion of E-learning resources • Expansion of Research & Consultancy 	

45. Is a Management Information System (MIS) in place?	
Yes	√
No	

46. If answer to question 45 is Yes, please provide details of MIS applied to	
1. Administrative procedures including finance	1. ERP System with Campus Analyser for managing student Record and Financial Data
2. Student admission	2. Online Admission Forms can be downloaded

3. Student records	3. ERP System with Campus Analyser
4. Evaluation and examination procedures	4. Examination Management through LMS
5. Research administration	5. Development in Progress
6. Others (enter the respective details corresponding to the serial numbers)	6. (i) Teachers upload assignments and study materials through website (ii) Library using OPAC and ALICE.

47. Existence of learning resource management	
e- database in library	√
ICT and smart class room	√
e- learning sources (e- Books, e- Journals)	√
Production of teaching modules	√
Interactive learning facilities	√

48. Internal resource mobilization : Kindly provide the amount contributed	
Research	0
Consultancy and training	0
Student contribution	69839140
Alumni contribution	136200
Well-wishers	418255

49. Infrastructure and welfare spending : Please specify the amount	
Amount spent for infrastructure development	15323541
Amount spent for student welfare	8960852
Amount spent for staff welfare	812070

50. Is delegation of authority practiced?	
Yes	√
No	

51. Does grievance redressal cell exist?	
Faculty	√
Students	√
Staff	√

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)	
Number of grievances received	4
Number of grievances resolved	3

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)	
Number of grievances received	5
Number of grievances resolved	5

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)	
Number of grievances received	2
Number of grievances resolved	2

55. Has the institution conducted any SWOT analysis during the year?	
Yes	√
No	

56. The SWOT analysis was done by internal or by external agency	
Internal	√
External	

57. Kindly provide three identified strengths from SWOT Analysis	
<ul style="list-style-type: none"> • Committed and research oriented faculty • Strong and Supportive Management • Innovative, heritage, glorious past and bright future 	

58. Kindly provide three identified weaknesses from the SWOT analysis	
<ul style="list-style-type: none"> • Bound by University Curriculum • Declining strength in Social Science courses • Transitional stage of semester system 	

59. Kindly provide two opportunities identified from the SWOT analysis	
<ul style="list-style-type: none"> • Opening of more PG courses in Sciences – like Biotech, Botany, Computer, Management, Journalism etc. 	

- Starting interdisciplinary value added courses

60. Kindly provide two identified challenges/threats from SWOT analysis

- To raise the strength of Social Sciences
- To generate more internal resources
- To build tie-ups / collaborations with industries and institutions
- To strengthen Training & Placement Cell

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year

- Excellent Academic results with more than 96 university positions
- College won 11th National Youth Parliament (Zonal) Trophy organised by Ministry of Parliamentary Affairs, Government of India, New Delhi.
- College won six university championships.
- College won first runner up position in Zonal Youth Festival
- 3 Major and 1 Minor Research Projects in progress.
- More than 1.5 crore rupees spent on maintenance and enhancement of college infrastructure.
- Expansion of e-learning resources and ICT facilities.
- Enhancement in social extension activities

62. How do you perceive the role of NAAC in the quality development of your institution

- NAAC gives us an opportunity to discover our strengths and weaknesses.
- NAAC's recommendations improve our quality of teaching, learning and research.
- NAAC puts us on right path to move forward to achieve our goals and objectives.
- NAAC helps us to keep our records straight and updated.

List of Internal Quality Assurance Cell (IQAC) Members

S. No	Name	Designation
1.	Principal Dr. B.B. Sharma	Chairman, Head of Institution
2.	Sh. P. K. Kapoor	Vice-Principal,
3.	Sh. P. K. Sharma	Vice-Principal
4.	Sh.RaviManuja	Registrar, Co-ordinator of IQAC
5.	Dr.JiwanAsha	Dy, Registrar
6.	Dr. B. B. Sharma	Bursar
7.	Dr. (Mrs). DeepaliHanda	Dy. Bursar
8.	Sh. Rajiv Sharma	Dean, Placement
9.	Sh. SharadManocha	Dean, CCA Dept.
10.	Sh. Naveen Saini	Librarian
11.	Sh. Naveen Sood	Dean, Discipline
12.	Mrs.Karoonna Mittal	Head, Department of Zoology
13.	Dr. R. B. Singh	Head, Department of Punjabi
14.	Dr. (Mrs) RenukaMalhotra	Head, Department of Bio-Technology
15.	Sh. Vijay K. Gupta	Head, Department of Commerce
16.	Dr.Rakesh Sharma	Head, Department of History
17.	Sh. Ajay Aggarwal	Head, Department of Mathematics
18.	Dr. K. L Saini	Head, Department of Hindi
19.	Dr. Manu Sood	Head, Department of Physical Education
20.	Mr.Rajat Sharma	Student's Representative
21.	Ms.SukhmaniKaur	Student's Representative
22.	Dr. Raj Kumar	Staff Representative Local Committee
23.	Sh. KundalLalAggarwal	President, Local Managing Committee
24.	Sh. Satish K. Sharma	Director, College, DAV Managing Committee, New Delhi
25.	Dr. Vijay Mahajan	Cardiologist, Alumni of the College, Donor